

HCEF Board Meeting February Minutes

Meeting: Thursday, February 13·7:45 – 9:30am **SEAS SCHOOL**

Members Present: President Leon Endres, , Nick Conzemius, Tim Sullivan, Rachel Koenigs, Doug Laumeyer, Todd Spaeth, Shawndel Spader, and Kari Kasel

Members Absent: Vice President Sarah Wise-Schwieger, Father Dave Hennen

Ex Officio Members Not Present: Jerry Bambenek

Opening Prayer: Doug Laumeyer

Meeting Called to Order: 7:50a

Review and approve minutes from the January 9, 2025 board meeting.

- Todd Motion, Nick 2nd

Financials

- Asset Allocation 80/20
- Financial Comments
 - No comment from Jerry
 - Funds are growing with investments
- All donations moving forward will be in a combined category and not divided between newsletter, etc
- Motion Nick, Rachel 2nd

Administrative/Marketing Support (Spader Group)

- Request to add a banner to the webpage. Shawndel will follow up with Pam to see if this can be added.
- Scholarship Update—We have received numerous applications so far. Doug asked to verify who is on the selection committee. Currently, the members are Sarah, Shawndel, Rachel, and Kari. Members will abstain if they have a student graduating that year.
- Google Analytics has been set up

Marketing Committee Update

- Spring Newsletter Started – Due to Graphic Design by 3/1
 - Future Ideas
 - Seminarian John Kleiss
 - Past scholarship winners – where are they now
 - Basketball coaches – Mike Tapella and Mitch O'Brien
 - Brochure Updates – Rachel is sending for feedback

Spring Fling Update (Shawndel, Kari)

- Spring Fling update on current sponsorship
- Fund-A-Need ~ Strengthening Safeguards

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Current SEAS School Needs (Tim)

- The family requested tuition support. Doug motioned to support the balance of \$600 of tuition for the 24-25 school year. 2nd by Todd. All in favor.
- Middle school students will be creating handwritten thank you from students.

Endowment Fund

- A working session is planned for the May board meeting.

Breakfast Event

- Breakfast Event – 3/02/25
- Raffle - \$100 Gift Card to Confluence
- SG/Pam to create a slide show highlighting HCEF, our mission, donors, and Spring Fling sponsors.

The meeting adjourned at 9:30 am. Motion, Shawndel, Kari 2nd.

Respectfully,

A handwritten signature in black ink, appearing to read 'Kari Kasel', with a stylized, cursive script.

Kari Kasel, Secretary